



**BUKU**

**BIMBINGAN DISERTASI**

**Program Doktor**

**Pendidikan Agama Islam**

**Fakultas Ilmu Tarbiyah dan Keguruan**

**UIN Sunan Kalijaga**

**2018**

IDENTITAS MAHASISWA

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Nama : …………………………………………………………………………………

NIM : …………………………………………………………………………………

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Promotor 2 : …………………………………………………………………………………

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**SISTEM PEMBIMBINGAN PENELITIAN DIERTASI PADA PRODI S3 PAI**

1. **Promotor Disertasi**

Setiap mahasiswa Prodi S-3 PAI FITK UIN Sunan Kalijaga dalam proses penelitian dan penulisan disertasinya dibimbing oleh dua orang pembimbing/promotor. Ketentuan dan mekanisme penunjukan pembimbing/promotor penulisan disertasi adalah sebagai berikut:

1. Promotor terdiri dari dua orang promotor yang salah satunya adalah Guru Besar yang memiliki publikasi ilmiah yang signifikan dan relevan dengan tema disertasi yang dibimbing.
2. Promotor dapat berasal dari luar UIN Sunan Kalijaga.
3. Satu orang dosen sebagai pembimbing utama maksimal membimbing 6 orang mahasiswa per semester.
4. Salah satu promotor ditentukan segera setelah selesai mata kuliah Seminar Proposal Disertasi, sedangkan promotor lainnya ditentukan setelah mahasiswa menempuh ujian proposal disertasi.
5. Mahasiswa diberi kesempatan untuk mengajukan dua calon promotor yang bidang keahliannya sesuai dengan tema penelitian disertasinya.
6. Penunjukan promotor ditetapkan dengan Surat Keputusan Dekan FITK UIN Sunan Kalijaga berdasarkan usulan ketua program studi.
7. **Tugas Promotor/Pembimbing Disertasi**
8. Membimbing mahasiswa dalam menyusun proposal disertasi.
9. Memberikan motivasi agar mahasiswa dapat menyelesaikan disertasi sebaik dan secepat mungkin.
10. Memberi pengarahan kepada mahasiswa dalam menyiapkan seminar dan ujian proposal disertasi.
11. Membimbing penulisan artikel jurnal nasional terakreditasi atau jurnal internasional terindeks yang diakui oleh Dikti.
12. Memantau perkembangan pelaksanaan penelitian disertasi.
13. Memantau perkembangan penulisan disertasi secara berkala.
14. Mengecek pemenuhan aturan dan standar penulisan disertasi yang ditentukan pada buku Panduan Penulisan Disertasi yang diterbitkan oleh Prodi S-3 PAI FITK UIN Sunan Kalijaga.
15. Memberi pengarahan dalam penyiapan ujian disertasi.
16. **Tahapan Proses Pembimbingan Disertasi**
17. Proses pembimbingan diawali dengan pengajuan usulan (proposal) disertasi yang kelayakannya disetujui oleh Pengelola Prodi dan Komisi Pertimbangan Akademik (KPA).
18. Mahasiswa melaksanakan konsultasi secara rutin dan intensif dengan para promotor.
19. Konsultasi bimbingan direkam di Buku Bimbingan sebagai syarat kelayakan ujian disertasi.
20. Proses bimbingan disertasi antara lain: (a) konsultasi dengan dosen pembimbing untuk menyusun usulan disertasi (proposal), (b) ujian proposal disertasi, (c) pengambilan data, (d) analisis data, (e) menulis laporan, penyusunan draft disertasi, (f) penilaian kelayakan disertasi, (g) ujian disertasi, dan (h) perbaikan disertasi pascaujian sampai selesai/lulus.



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**FORMULIR**

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  **FM-S3PAI-05.1**

**FORMULIR**

**PENDAFTARAN UJIAN TERTUTUP DISERTASI**

Nama : ................................................................................................................

NIM : ................................................................................................................

No. Telp./HP : ................................................................................................................

Tanggal daftar : ................................................................................................................

Judul Disertasi : .................................................................................................................

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Promotor I : ..................................................................................................................

Promotor II : ..................................................................................................................

Yogyakarta, ........................................

Mahasiswa

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KEMENTERIAN AGAMA REPUBLIK INDONESIA

UNIVERSITAS ISLAM NEGERI SUNAN KALIJAGA

FAKULTAS ILMU TARBIYAH DAN KEGURUAN

Jl. Marsda Adisucipto, Yogyakarta 55281. Telp. (0274) 589621, 512474.

Fax. (0274) 586117. Website: tarbiyah.uin-suka.ac.id

BIMBINGAN AKHIR DISERTASI

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| Nama  NIM  Program Studi  Alamat  No. Telepon  Judul Disertasi  Tanggal Mulai Bimbingan  Pembimbing | ………………………………………………………………………………………..  ………………………………………………………………………………………..  ………………………………………………………………………………………..  ………………………………………………………………………………………..  ………………………………………………………………………………………..  ………………………………………………………………………………………..  ………………………………………………………………………………………..  ……………………………………………………………………………………….  ………………………………………………………………………………………..  ………………………………………………………………………………………..  ………………………………………………………………………………………..  ………………………………………………………………………………………..  ………………………………………………………………………………………..   1. ……………………………………………………………………………………. 2. ……………………………………………………………………………………. |

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  **FM-S3PAI-05.1**

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